



**MOHNTON BOROUGH
BUSINESS MEETING MINUTES**

JUNE 14, 2023 7:00 pm

- Public Welcome -

The meeting was called to Order at 7:00 PM by Council President, Jon Davis who presided. Pledge of Allegiance was said, and roll taken.
Announcement: Meeting being recorded for accuracy.

In attendance:

Council Members:

Jon Davis	Gary Hafer
Daniel McDevitt	Kerry Hoffman
Jason Kercher	Alicia Bressler
Brian Simmon	Eric Burgis, Mayor

Borough Attendees:

Loretta Imbody, Operations Manager
Jason Ulrich, Solicitor
Jennifer Van Dyke, Engineer

PUBLIC HEARING:

117 South Church – Change of 3-unit rental to 4-unit rental.

Applicant Representative – Michelle McCartney (Real Estate Agent).

Motion: Motion to approve application to applicant with four conditions: Acquire Building Permit for conversion, provide a minimum of one off street parking space per apartment unit as required by the zoning ordinance, submit a rental unit registration application with the Borough for the new unit prior to the issuance of the U&O, must receive inspection prior to U&O issuance for compliance of the property maintenance code. Written approval may be issued within 45 days within the date of this hearing.

Motion to accept, made by: Jay Kercher 2nd by: Alicia Bressler 4 in favor, 3 opposed, motion carried.

PUBLIC COMMENT:

Constable Paul Castline – Presentation for Mohnton Borough.

Chris Prizer – 0 Wolfe Lane. Inquiring about property due to interest in purchasing.

CODE ENFORCEMENT OFFICER REPORT: - Jennifer V. Dyke

Review violation properties:

Curb and Side Violations: Violation letters have been sent out. Permits applications starting to be filed.

Rental Unit Inspections: Most inspections are complete. New rentals have been identified.

ENGINEER REPORT: - *Jennifer V. Dyke*

Highbrooke MS4 Project Update: Reviewed easement report that Coalition Engineer put together – couple of revisions submitted. One bid in from a local contractor, two more needed. Grant application submitted to Berks County Conservation District - Possible \$5000 grant funding.

Fern Street Bridge Update: Report about hole under the plate will be forwarded to Technicon soon.

SOLICITOR REPORT: - *Jason Ulrich*

Lemon Street Property for sale: New notice submitted.

250 Main Street Update: Citations will be sent to owner.

Service Electric (Representative did not attend General Meeting): Company has contacted Borough about adding a cable franchise. The Borough can have multiple providers. Jason Ulrich asking for approval to reach out to them to discuss proposed terms.

POLICE REPORT: – Report given by Mayor Eric Burgis.

FIRE CHIEF REPORT: *Josh Keller* – Report given.

COUNCIL PRESIDENTS REPORT: *Jon Davis*

2021 Audit:

Motion to accept, made by: *Dan McDevitt* **2nd by:** *Brian Simmon* *All unopposed, motion carried.*

MAYORS REPORT: - *Eric Burgis*

No report.

COMMITTEE REPORTS

FINANCE & ADMINISTRATION REPORT: - *Dan McDevitt*

MOTION: Motion to pay bills.

Motion to accept, made by: *Dan McDevitt* **2nd by:** *Brian Simmon* *All unopposed, motion carried*

PERSONNEL AND PUBLIC SAFETY REPORT: - *Jon Davis*

Deputy Tax Collector: *Betsy Diebolt* to appoint as Deputy Tax Collector for Mohnton Borough.

MOTION: Motion to appoint:

Motion to accept, made by: *Gary Hafer* **2nd by:** *Alicia Bressler* *All unopposed, motion carried, Jason Kercher abstained from vote.*

Playground Dumpster, illegal use: *New signs are attached to the dumpster to deter illegal use.*

RECREATION PROGRAMS REPORT: - *Kerry Hoffman*

No report.

BUILDINGS, GROUNDS AND ZONING REPORT: - *Gary Hafer*

Playground Flag Pole – Light installed.

Pavilion (Lg.) - Painting completed.

GRANTS, COMM. RELATIONS, INTER-GOVERNMENT COOPERATION REPORT: - *Brian Simmon*

No report.

STREETS AND LIGHTS REPORT: - Jason Kercher

Lawn maintenance: Road Crew reseeded at Playground ditch.

Playground Quotes: Getting quotes for resealing ice pond and basketball court.

HEALTH, SANITATION, WATER, SEWER REPORT: - Alicia Bressler

Delinquent Trash Report: 2022/year properties, delinquent report. Will discuss with Jason Ulrich, process for liens.

National Night Out Report: Looking for volunteers and additional gift baskets.

Motion to accept all reports.

Motion to accept, made by: Kerry Hoffman ***2nd by:*** Brian Simmon ***All unopposed, motion carried***

Executive Session – No executive session.

Old business

Motion to accept minutes of last General Meeting.

Motion to accept, made by: Alicia Bressler ***2nd by:*** Brian Simmon ***All unopposed, motion carried***

New Business

There being no other new business, old business, comments or notes from other Council Members nor any other action items,

Motion to Adjourn meeting:

Motion to accept, made by: Alicia Bressler ***2nd by:*** Brian Simmon ***All unopposed, motion carried***

Adjournment - The meeting adjourned at 8:35 P.M.