



**MOHNTON BOROUGH**  
 21 N. O'Neil Street  
 Mohnton, PA 19540  
 610 775-0660

**2024  
 RENTAL PROPERTY  
 REGISTRATION/INSPECTION  
 PAYMENT FORM**

**Office Use Only**

Date: \_\_\_\_\_  
 Reg. Fee: \_\_\_\_\_  
 Inspect Fee: \_\_\_\_\_  
 Total: \_\_\_\_\_  
 Check#: \_\_\_\_\_  
 Inspector: \_\_\_\_\_  
 Re-Inspect fee: \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ **Ph:** \_\_\_\_\_  
**Rental Property Address:** \_\_\_\_\_

**This year your property is due for:**      **Registration Only:** \_\_\_\_\_  
    **Registration and Inspection:** \_\_\_\_\_

**FEE CALCULATION:**

		IF PAID	BEFORE Jan. 31	AFTER Feb. 1
<b>REGISTRATION FEE:</b>			\$25.00	\$35.00
			+	+
<b>INSPECTION FEE:</b>	# OF UNITS (S) _____		\$75	\$75
<b>TOTAL:</b>				

*Unit = individual rentals within the property. If you have multiple rental addresses they are \$75 each location.*

***Make check payable to Mohnton Borough, submit to borough office with all rental forms.***

**FILL OUT BELOW, IF YOUR INSPECTION IS DUE THIS YEAR**

**Inspections: Inspections must be conducted prior to April 30, 2024**

When forms are received by the Codes department, you will be contacted via phone to schedule a specific date and time for the inspection.

**ALL REQUIRED REGISTRATION/INSPECTION FEES MUST BE PAID PRIOR TO SCHEDULING.**

**Inspections will be conducted Monday through Friday. 9:00am to 3:00pm**

Please indicate the preferred day and time you are available to schedule inspection of the rental property. Every effort will be made to accommodate your request.

Phone number where you can be reached during the day: \_\_\_\_\_

**Indicate preference for day and time.**

\_\_\_ Monday    \_\_\_ Tuesday    \_\_\_ Wednesday    \_\_\_ Thursday    \_\_\_ Friday

\_\_\_ Morning: (9:00am to 12:00pm)      \_\_\_ Afternoon: (12:00pm to 3:00pm)

If you would like us to schedule the inspection with the tenant, please list name and phone number. *(Property owners do not need to be present for inspections.)*

Ph: \_\_\_\_\_