FORM C

MOHNTON BOROUGH
21 N. O'Neil Street
Mohnton, PA 19540
610 775-0660

2024 RENTAL PROPERTY REGISTRATION/INSPECTION PAYMENT FORM MULTI UNIT/15 OR MORE

Office Use Only
Date: _____
Reg. Fee: _____
Inspect Fee: _____
Total: _____
Check#: _____
Inspector: _____
Re-Inspect fee: _____

Property Owner: _____ **Ph:** _____

Rental Property Address:_____

This year your property is due for: **Registration Only:** _____
Registration and Inspection: _____

FEE CALCULATION:

		IF PAID	BEFORE Jan. 31	AFTER Feb. 1
REGISTRATION FEE:			$25.00	$35.00
			+	+
INSPECTION FEE:	# OF UNITS (S) _____		$30	$30
TOTAL:				

Unit = individual rentals within the property. If you have multiple rental addresses they are $30 each location.

Make check payable to Mohnton Borough, submit to borough office with all rental forms.

FILL OUT BELOW, IF YOUR INSPECTION IS DUE THIS YEAR

Inspections: Inspections must be conducted prior to April 30, 2024
When forms are received by the Codes department, you will be contacted via phone to schedule a specific date and time for the inspection.

ALL REQUIRED REGISTRATION/INSPECTION FEES MUST BE PAID PRIOR TO SCHEDULING.

Inspections will be conducted Monday through Friday. 9:00am to 3:00pm

Please indicate the preferred day and time you are available to schedule inspection of the rental property. Every effort will be made to accommodate your request.

Phone number where you can be reached during the day: _____

Indicate preference for day and time.

____ Monday ____ Tuesday ____ Wednesday ____Thursday ____ Friday

____ Morning: (9:00am to 12:00pm) ____ Afternoon: (12:00pm to 3:00pm)

If you would like us to schedule the inspection with the tenant, please list name and phone number. *(Property owners do not need to be present for inspections.)*

_____ Ph: _____

Inspection questions?: Please contact Technicon Enterprises II at 610 286-1622 ext. 100
General Guidelines for Rental Unit Inspections Sheet is available at: mohntonboro.org