



**MOHNTON BOROUGH  
BUSINESS MEETING MINUTES**

**MAY 8 2024 7:00 pm**

**- Public Welcome -**

The meeting was called to Order at 7:00 PM by Council President, Jon Davis who presided. Pledge of Allegiance was said, and roll taken.  
*Announcement: Meeting being recorded for accuracy.*

In attendance:

**Council Members:**

Jon Davis  
Daniel McDevitt- *absent*  
Jason Kercher  
Brian Simmon

Gary Hafer  
Kerry Hoffman  
Alicia Bressler  
Eric Burgis, Mayor

**Borough Attendees:**

Loretta Imbody, Operations Manager  
Jason Ulrich, Solicitor  
Jennifer McConnell, Engineer

**GUEST:** None.

**PUBLIC COMMENT:**

**Sue Jones** – Comments about how the borough could possibly generate revenue from the playground to cover costs.

**Valerie Hafer** – Comments about the demolition at 1 E. Fairview.

**Kelly Barbon** – Comments about 0 Wolfe Lane, property overgrown.

**CODE ENFORCEMENT OFFICER REPORT: - Jennifer McConnell**

**Rental inspections:** *Majority of rental inspections have been completed.*

*Working on newly submitted property violations, enforcement letters are being sent.*

*Vacant Property form has been created by Loretta Imbody. Listing of vacant properties is being compiled which will be addressed by the Blighted Property Committee.*

**ENGINEER REPORT: - Jennifer McConnell**

**Road Bid:** Notice to Proceed letter sent to paving contractor. Will let our Road Crew know when project can be started. To be started after school is out and before school starts.

**Berks Military Museum:** Building Permit Plans have been submitted.

**14 18 35 W. Wyomissing:** Submitted revised sketch plan and reincorporated 35 W. Wyo into the plan.

**Highbrooke MS4 project.** Authorization for Kim Shrom, Finance Manager, and/or (either Jon Davis or Eric Burgis as appropriate) to execute any documents necessary related to the grant funding for the Highbrooke MS4 project.

**✓ MOTION: Motion to authorize:**

**Motion:** Kerry Hoffman                      2<sup>nd</sup>: Jason Kercher                      all in favor

**SOLICITOR REPORT: - Jason Ulrich**

**Zoning Amendment for Authorization to advertise Zoning Amendment regarding Parking Requirements, Set Back Requirements and General Regulations for non-residential uses in residential zoning districts.** Authorization to advertise.

✓ **MOTION: Motion to authorize:**

*Motion: Garry Hafer                      2<sup>nd</sup>: Brian Simmon                      all in favor*

**Ordinance: Blighted Property Review Committee Ordinance:** Authorization to advertise.

✓ **MOTION: Motion to authorize:**

*Motion: Alicia Bressler                      2<sup>nd</sup>: Jason Kercher                      all in favor*

**Garbage/Recycling Bid:** Review with Council.  
New comments have been submitted to add to the bid.

**Crown Castle for Cell Tower Lease:** Authorization to enter into Agreement with Crown Castle for Cell Tower Lease.

✓ **MOTION: Motion to authorize:**

*Motion: Brian Simmon                      2<sup>nd</sup>: Alicia Bressler                      all in favor*

**Police and Employee Manuals:** Drafts have been circulated.

**Employment Agreements for Staff:** Drafts have been circulated.

**Livestock/Animal Restrictions via Ordinance:** Discussion.

**Trash Bid:** Working through questions and comments from Council.

**Highbrooke Recording:** Will have recorded by Monday.

**New DeFeo OOR Request:** Working on request.

**Police Manual Update:** Should be ready for May meeting.

**Employment Manual and Agreements:** Should be ready for May meeting.

**POLICE REPORT:** – Report by Eric Pistilli

**FIRE CHIEF REPORT:** - Reported by Josh Keller

**COUNCIL PRESIDENT'S REPORT: - Jon Davis**

**Summer Hours for Workshop:** Decision made to cancel June, July, and August meetings.

**MAYOR REPORT: - Eric Burgis.**

**Council will nominate a Part/Time Officer to fill a provisional Full/Time posting due to an emergency requirement for Full/Time Officers. Council will also need to approve provisional appointment in accordance with Civil Service rules and regulations at meeting. Tabled for June meeting.**

## **COMMITTEE REPORTS**

**FINANCE & ADMINISTRATION REPORT:** - *Dan McDevitt* – absent. *Jon Davis* reported.

✓ **MOTION:** Motion to pay bills. Review of Bills to pay.

*Motion:* *Kerry Hoffman* 2<sup>nd</sup>: *Brian Simmon*

*All unopposed, motion carried*

**PERSONNEL AND PUBLIC SAFETY REPORT:** - *Jon Davis*

*Street sweeping continues this week.*

**RECREATION PROGRAMS REPORT:** - *Kerry Hoffman*

*No report.*

**BUILDINGS, GROUNDS AND ZONING REPORT:** - *Gary Hafer*

*Coating roofs on the dugouts and grandstand.*

**GRANTS, COMM. RELATIONS, INTER-GOVERNMENT COOPERATION REPORT:** - *Brian Simmon*

*Recycling Grant (902) report will be submitted tomorrow.*

**STREETS AND LIGHTS REPORT:** - *Jason Kercher*

*No report.*

**HEALTH, SANITATION, WATER, SEWER REPORT:** - *Alicia Bressler*

***N.N.O. report:*** *Donations continue to come in. N.N.O., next meeting is next Thursday.*

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**Motion to accept all reports.**

***Motion to accept, made by:*** *Alicia Bressler* 2<sup>nd</sup> ***by:*** *Brian Simmon* *All unopposed, motion carried*

**Executive Session:**

**Old Business:**

**Motion to accept minutes of last General Meeting.**

***Motion to accept, made by:*** *Jason Kercher* 2<sup>nd</sup> ***by:*** *Gary Hafer* *All unopposed, motion carried*

**New Business:**

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*There being no other new business, old business, comments or notes from other Council Members nor any other action items,*

**Motion to Adjourn meeting:**

***Motion to accept, made by:*** *Kerry Hoffman* 2<sup>nd</sup> ***by:*** *Alicia Bressler* *All unopposed, motion carried*

**Adjournment** - The meeting adjourned at. 8:09PM